

Indexing Data Types				
Method activities	Data type [pdfs, mp4s, etc]	Preservation [where will this data live]	Access & security concerns [who should and shouldn't see]	Discoverability [how should and could this data be made discoverable]
Participant observation	Hand written notes (notebook)	Office	The data is confidential. Only accessible to the researcher, and if pertinent (due to a specific situation or methodological decision) it will be shared with the research participants to whom the data refers to.	The ("raw") data will remain confidential. After the analysis, the interpretation of the data will be discoverable through the PhD thesis in public databases, other publications (academic/popular sci) and public presentations where the identity of the participants is anonymous (unless they request the researcher to publish identifying information). The data could also be published in other mediums relevant to the research participants.
	Word document	Laptop External Drive Cloud		
Interviews	Mp3	Laptop External Drive	I will make confidentiality agreements following the protocols of the participating companies/organizations. Individual participants will decide the level of confidentiality they want. Following the IRB, reputational risk/employability of workers will be protected. But no commitment will be made to protect the "image" of the participating companies. In case there is information that is considered risky for the company, I consider elaborating a protocol based on a public dialogue around the event/situation (I am working on this idea).	
	Hand written notes (notebook)	Office		
	Word document	Laptop External Drive Cloud		
Document analysis	Pdfs	Laptop External Drive Cloud	Public information	
	Webpages	-		
	Magazines/brochures	Office		
Photography	HEIC	Laptop External Drive Cloud	Initially, I don't expect to take pictures of people. However, photographs will also remain confidential, and shared with the people who owns/works/lives in the place that it's been photographed	The photographs will be confidential. With the consent of the people involved, the photographs could be discovered through publications, presentations, and website of the researcher, as well as other mediums relevant to the research participants.